

**Board of Directors**  
Trish Bello-Kunkel, Chairperson  
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**Knightsen Town Community Services District  
P.O. Box 763  
Knightsen, CA 94548**



September 3, 2022

John A. Gonzales  
PO Box 369  
Knightsen, CA 94548

Dear Mr. Gonzales:

I am responding to your Public Records Act request that the Knightsen Town Community Services District (KTCSD) received on August 25, 2022. I have endeavored to the best of my knowledge and ability to respond to your very extensive request for public documents. As I understand the Government Code, the District's obligation is to provide copies of public records in the District's possession.

In your request, you asked for the following records:

- #1) "Correspondences with paid consultants regarding flood control solutions, suggestions, and/or plans for Knightsen."**

In January 2017, KTCSD signed an agreement with Environmental Science Associates (ESA) for ESA to prepare a Storm Water Resources Plan (SWRP). That agreement is included in the letter attached to the e-mail from KTCSD to Mark Lindley, ESA, dated 11/8/2019 (item G below).

Ultimately, ESA prepared a draft SWRP that they provided to KTCSD on July 4, 2019. It is important to note that on February 6, 2020, the KTCSD Board of Directors adopted Resolution 2020-1. That Resolution nullified the draft SWRP and permanently sealed the draft SWRP from public record. Regarding any documents that were incorporated into the Draft SWRP, they are not disclosable since the District has sealed them from public record.

I have searched the District's records, both electronic and paper files and to the best of my knowledge the enclosed documents are responsive to your request:

- A) A series of emails to/from KTCSD and Mark Lindley, ESA, titled, "RE: Knightsen Town Community Services District Stormwater Resources Plan," dated 1/5/19, 1/12/19, 1/14/19, 1/16/19, 1/31/19, 2/1/19, 2/4/19, 2/5/19, 3/5/19 and 3/6/19.
- B) A series of emails to/from KTCSD and Mark Lindley, ESA, titled, "RE: Knightsen – Stormwater Management Projects," dated 3/7/19, 3/18/19, 4/4/19, and 4/5/19.
- C) A series of emails to/from KTCSD and Mark Lindley, ESA, titled, "RE: Stormwater Implementation Grants – Prop 1," dated 6/27/19.
- D) A series of emails to/from KTCSD and Mark Lindley, ESA, titled, "Re: Knightsen Stormwater Management Plan – Draft Report for Review," dated 7/4/19, 7/10/19 and 7/11/19.
- E) A series of emails to/from KTCSD and Mark Lindley, ESA, titled, "Re: Proposition 1 – Stormwater Grant Program," dated 9/3/19 and 9/4/19.
- F) An email with an attached letter from KTCSD to Mark Lindley, ESA, re: "Use of KTCSD's Draft Report in Knightsen Wetlands Published Documents," dated 10/30/2019.
- G) An email and attached letter from KTCSD to Mark Lindley, ESA, re: "KTCSD's Response to ESA's Draft of the Knightsen Storm Water Resources Report," dated 11/8/2019.
- H) An email and attached letter from Mark Lindley, ESA, to KTCSD "RE: Use of KTCSD's Draft Report in Knightsen Wetlands Published Documents," dated 11/25/2019.
- I) An email and attached letter from KTCSD to Mark Lindley, ESA, re: "Letter from Knightsen Town Community Services District," dated 1/3/2020.
- J) An email from Mark Lindley, ESA, to KTCSD, "RE: Letter from Knightsen Town Community Services District," dated 1/13/2020.
- K) An email and attached letter from Mark Lindley, ESA, to KTCSD, "RE: KTCSD's Response to ESA's Draft of the Knightsen Storm Water Resources Report," dated 1/30/2020.
- L) An email and attached letter and KTCSD Board Resolution from KTCSD to Mark Lindley and Christine Beeman, ESA, "Re: KTCSD's Response to ESA's Draft of the Knightsen Storm Water Resources Report," dated 2/9/2020.

**#2) "Links, copies, or construction documents to any current or future possible flood control projects in Knightsen."**

KTCSD has never constructed any flood control projects and KTCSD does not have any plans to construct flood control projects in the future. Therefore, to the best of my knowledge the District does not possess any documents responsive to your request.

**#3) "Copies electronic, photo, or paper of any monies paid out to any person/s or entities for any related flood control studies or payout/s in Knightsen."**

I have searched the District's records, both electronic and paper files and to the best of my knowledge the enclosed documents are responsive to your request:

The District paid a total of \$51,420.65 to Environmental Science Associates (ESA). Enclosed are copies of cancelled checks numbered 392, 398, 401, 408, 409, 412, 426, 431 and 439 payable ESA as well as an invoice for \$4,455, received from ESA dated 2/24/2020 with a notation that the invoice was paid, check

no. 1031. Regarding, the final payment to ESA of \$4,455, the District had changed banks and no longer receives copies of cancelled checks.

**#4) "Dates, names and amounts of any grant monies received to the Knightsen Community Services District."**

To the best of my knowledge, KTCSD has never received any grant monies. Therefore, to the best of my knowledge the District does not possess any documents responsive to your request.

**#5) "Copies electronic, photo, paper, or cancelled checks for any/all funds paid out for Knightsen flood control purposes."**

To the best of my knowledge, KTCSD has never implemented any flood control improvement or provided any flood control service. However, I have searched the District's records, both electronic and paper files and found that on two occasions, KTCSD provided payment or reimbursement to an individual, a business or another public agency related to a drainage or flood control issue. To the best of my knowledge the enclosed documents are responsive regarding these instances when KTCSD provided payment or reimbursement:

- A) April 2017. Check no. 383, \$2,910.85 and check no. 384, \$506.07, to "Rain for Rent" for pump rental. Check no. 386, payment of \$403.65 to "Baldocchi Farms" for diesel fuel reimbursement. It is my understanding the pumps were operated by private citizens. The pumps were not operated by KTCSD.
- B) In 2019, KTCSD agreed to reimburse the East Bay Regional Parks District (EBRPD), \$793.88 for "diesel fuel for pump" when EBRPD pumped water in February 2019. The cancelled check for this reimbursement is not in the possession of KTCSD. However, enclosed is a copy of the invoice from EBRPD with a notation of the check number and payment date.

Sincerely,



Trish Bello-Kunkel, Chairperson  
Knightsen Town Community Services District  
[KnightsenCSD@gmail.com](mailto:KnightsenCSD@gmail.com)  
925-551-1410

Enclosures: As noted above.



Knightsen CSD &lt;knightsencsd@gmail.com&gt;

**Re: Public Records Request per Government Code Section 6253(d)**

1 message

**Knightsen CSD** <knightsencsd@gmail.com>  
To: John Gonzales <jagktac@goldstate.net>

Mon, Aug 29, 2022 at 3:05 PM

Dear Mr. Gonzales,

I am in receipt of your Public Records Act request which the Knightsen Town Community Services District (KTCSO) received on August 25, 2022.

I am the Chairperson of the Knightsen Town Community Services District. I will be responding to your request. Your request is quite extensive and will require very considerable time to search the District's records, including electronic records and paper files that are in storage. As you know, KTCSO does not have any staff. Therefore, I will be the one searching our records. Nevertheless, I intend to respond to your request within the timeframe specified in the Government Code.

Sincerely,

Trish Bello-Kunkel, Chairperson  
Knightsen Town Community Services District (KTCSO)

On Thu, Aug 25, 2022 at 2:52 PM John Gonzales &lt;jagktac@goldstate.net&gt; wrote:

Dear Knightsen Community Services District

I am writing to request records of ;

#1) Correspondences with paid consultants regarding flood control solutions, suggestions, and/or plans for Knightsen

#2) Links, copies, or construction documents to any current or future possible flood control projects for Knightsen

#3) Copies electronic, photo, or paper of any monies paid out to any person/s or entities for any related flood control studies or payout/s in Knightsen

#4) Dates, names, and amounts of any grant monies received to the Knightsen Community Services District

#5) Copies electronic, photo, paper, or cancelled checks for any/all funds paid out for Knightsen flood control purposes

Also, please respond with the name and title of the person providing these public records request.

Pursuant to **Government Code Section 6253(b)** the Public Records Act, This request includes copies, electronic, via link, or email of every document related to the above requests #1- #5 , regardless of the format in which the information is stored.

Thank you for your timey attention to my request

Sincerely,

John A Gonzales  
P.O. Box 369  
Knightsen, Ca 94548