



## KNIGHTSEN TOWN COMMUNITY SERVICES DISTRICT (KTCS D)

### NOTICE AND AGENDA FOR REGULAR MEETING

Thursday, November 4, 2021, 7:00 p.m.

Knightsen Garden Club, 3067 Knightsen Avenue, Knightsen, CA

### NOTICE Coronavirus COVID-19

Meeting will be held **IN PERSON** at the Knightsen Garden Club. In accordance with the August 2, 2021, order of the County Health Officer, all attendees, including Board members and members of the public, will be required to wear masks during the entirety of the meeting.

Download Agenda Packet and Materials at our website: <https://knightsentowncsd.specialdistrict.org/>

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Remarks may be limited to 3 minutes, subject to reasonable modification by the Chairperson. Members of the public wishing to address the Board may submit a "Speaker Card" to the Board. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual will be heard under the agenda item "Public Comment." The Chairperson may waive the use of Speaker Cards at his or her discretion.

If you have a physical impairment that requires special accommodations to participate, please contact the Board at least 24 hours in advance at 925-551-1410.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the agenda will be made available for public inspection on the **district website**: <https://knightsentowncsd.specialdistrict.org/>, or by calling 925-551-1410.

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE
2. APPROVAL OF AGENDA
3. PUBLIC COMMENT (3 MINUTES PER SPEAKER) - At this time the public may address the District Board on subject matters pertaining to District business but NOT listed on the agenda. State law prevents the Board from discussing items that are not set forth on this meeting agenda. The Board takes your comments very seriously and, if appropriate, will follow up on them.
4. AGENCY REPORTS – REPRESENTATIVE OF THE KNIGHTSEN TOWN ADVISORY COUNCIL (KTAC)
5. CONSENT CALENDAR – Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board or audience wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board Chair.
  - A. Approve minutes of September 2, 2021, regular meeting.
6. CORRESPONDENCE
  - A. 9/1/21: Email from Charles Gardiner, Catalyst Group with attachments for 9/1 Byron Highway/Delta Rd subgroup meeting.
  - B. 9/2/21: Email from Abigail Fateman, ECCHC re: update on availability of interim report on wells.

- C. 10/4-10/15/21: Various emails to/from Pauline Sanguinetti, CSV re: FY 2020-2021 audit materials and questions.
- D. 10/5-10/19/21: Various emails to/from Zoom seeking refund for one month of unused subscription.
- E. 10/7-10/19: Emails to/from Sherrie Weis, CC LAFCO for updates to LAFCO directory.
- F. 10/18, 10/25: Emails to/from Mayra Hernandez, Walter Mortensen Insurance re: annual policy renewal.
- G. 10/8,10/15/21: Emails to/from Peter Karumbi, CC Auditors Controller's Office re: funds balance report needed by auditor.
- H. 10/18/21: Email from Charles Gardiner, Catalyst Group re: availability of Interim Progress Reporting on Groundwater Investigation at the proposed Knightsen Wetlands Restoration Site.

7. TREASURER'S REPORT

- A. Bills Paid: US Postal Service \$58 stamps for survey mailer; Alpha Graphics 1,175.85 remaining payment for survey mailer; Calif Special District Assn for annual membership dues \$200.
- B. Checking account balance after above bills paid: \$244,897.29

8. CHAIRPERSON'S REPORT

- A. Proposed Knightsen Wetlands Project outreach meeting on 11/9/21 and onsite visit on 12/4/21.
- B. Housekeeping items: 2020-2021 Fiscal Year Audit Update & Zoom Refund.
- C. Other

9. ITEMS FOR ACTION AND/OR DISCUSSION

- A. Review and discuss survey results. Discuss next steps. (AGENDA PACKET).
- B. Discuss whether future meetings continue to be held in public, or whether the District reverts to meeting by teleconference (Zoom). Adopt Resolution 2021-2 if needed. (AGENDA PACKET).

10. FUTURE AGENDA ITEMS

- A. Election of officers for 2022: Chair, Vice-Chair and Treasurer.

11. ADJOURNMENT

- A. The next regular meeting: TBD.