



KNIGHTSE N TOWN COMMUNITY SERVICES DISTRICT (KTCS D)

NOTICE AND AGENDA FOR REGULAR MEETING

Thursday, June 3, 2021, 7:00 p.m.

NOTICE Coronavirus COVID-19

In accordance with the Governor's Executive Order, and for the period in which the Order remains in effect, the Knightesen Town Community Services District (KTCS D) will hold meetings via teleconference. To accommodate the public during this period of time, KTCS D has arranged for members of the public to observe and address the meeting telephonically.

ATTEND BY ZOOM TELECONFERENCE – Select an option below:

1 669 900 9128 US (San Jose) if you have free long distance; OR, 1 888 475 4499 US Toll-free

You will be prompted to enter the following: Meeting ID: 479 409 3258; Password: 5511410.

If you have difficulty accessing the meeting call (925) 551-1410

Download Agenda Packet and Materials at our website: <https://knightse ntowncsd.specialdistrict.org/>

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Remarks may be limited to 3 minutes, subject to reasonable modification by the Chairperson. When discussing each agenda item, the Board chair will open the item for public discussion. To ensure an orderly process, the Board chair will call on people one at a time to offer comments. PLEASE KEEP YOUR PHONE ON MUTE UNLESS IT IS YOUR TURN TO MAKE COMMENTS.

If you have a physical impairment that requires special accommodations to participate, please contact the Board at least 24 hours in advance at 925-551-1410.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection on the **District website:** <https://knightse ntowncsd.specialdistrict.org/>, or by calling 925-551-1410.

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE
2. APPROVAL OF AGENDA
3. PUBLIC COMMENT (3 MINUTES PER SPEAKER) - At this time the public may address the District Board on subject matters pertaining to District business but NOT listed on the agenda. State law prevents the Board from discussing items that are not set forth on this meeting agenda. The Board takes your comments very seriously and, if appropriate, will follow up on them.
4. AGENCY REPORTS – REPRESENTATIVE OF THE KNIGHTSE N TOWN ADVISORY COUNCIL (KTAC)
5. CONSENT CALENDAR – Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board or audience wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board Chair.

A. Approve minutes of May 6, 2021 regular meeting.

6. CORRESPONDENCE

- A. 5/3/21, 5/4/21: E-mails to/from County Elections re: Knightsen voter registration file (re: distribution of community survey);
- B. 5/5/21, 5/6/21: E-mails to/from Knightsen community member Rose-Marie Fiske re: community survey;
- C. 5/6/21: E-mail from Abigail Fateman, ECCCHC, re: agenda for 5/13 Habitat Conservancy PAC meeting;
- D. 5/8/21: E-mails to/from Joe Francisco, Francisco Associates notification of KTCSD vote on FY 2021/2022 parcel tax;
- E. 5/12/21, 5/13/21: E-mails to/from Rosa Mena, County Elections re: request for information about re-districting plans;
- F. 5/21/21: E-mail from Abigail Fateman re: notification of 5/24 Habitat Conservancy board meeting;
- G. 5/23/21, 5/24/21, 5/31/21: E-mails to/from Christine Belleci, Diablo Water District, re: 2020 Urban Water Management Plan. (Refer to agenda item 8B).

7. TREASURER'S REPORT

- A. Bills Paid: Reimbursement to Chair Bello-Kunkel \$114.99 for Zoom teleconference subscription (5/29/21-6/28/21).
- B. Current checking account balance after bills paid: \$248,042.13

8. CHAIRPERSON'S REPORT

- A. Completion of annual Statement of Economic Interest (Form 700).
- B. Diablo Water District, 2020 Urban Water Management Plan Draft.
- C. Publication of Notice of Public Hearing, Fiscal Year 2021/2022 budget.
- D. County Transportation, Water and Infrastructure meeting.
- E. Other.

9. ITEMS FOR ACTION AND/OR DISCUSSION

- A. Continuation of discussion regarding Community Survey – Review second drafts of letter and survey. Discussion led by Director Caldwell (Survey Content) & Chair Bello-Kunkel (logistics and timing). (AGENDA PACKET).

10. FUTURE AGENDA ITEMS

- A. July 1, 2021: Public Hearing on final Fiscal Year 2021/2022 budget; Adopt final budget.
- B. July 1, 2021: Finalize and approve Community Survey and cover letter.

11. ADJOURNMENT

- A. The next regular meeting is scheduled for July 1, 2021.