



KNIGHTSESEN TOWN COMMUNITY SERVICES DISTRICT (KTCSD)

NOTICE AND AGENDA FOR REGULAR MEETING

Thursday, March 4, 2021, 7:00 p.m.

NOTICE Coronavirus COVID-19

In accordance with the Governor's Executive Order, and for the period in which the Order remains in effect, the Knightesen Town Community Services District (KTCSD) will hold meetings via teleconference. To accommodate the public during this period of time, KTCSD has arranged for members of the public to observe and address the meeting telephonically.

ATTEND BY ZOOM TELECONFERENCE – Select an option below:

1 669 900 9128 US (San Jose) if you have free long distance; OR, 1 888 475 4499 US Toll-free

You will be prompted to enter the following: Meeting ID: 479 409 3258; Password: 5511410.

If you have difficulty accessing the meeting call (925) 551-1410

Download Agenda Packet and Materials at our website: <https://knightsentowncsd.specialdistrict.org/>

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Remarks may be limited to 3 minutes, subject to reasonable modification by the Chairperson. When discussing each agenda item, the Board chair will open the item for public discussion. To ensure an orderly process, the Board chair will call on people one at a time to offer comments. PLEASE KEEP YOUR PHONE ON MUTE UNLESS IT IS YOUR TURN TO MAKE COMMENTS.

If you have a physical impairment that requires special accommodations to participate, please contact the Board at least 24 hours in advance at 925-551-1410.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection on the **District website:** <https://knightsentowncsd.specialdistrict.org/>, or by calling 925-551-1410.

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE
2. APPROVAL OF AGENDA
3. PUBLIC COMMENT (3 MINUTES PER SPEAKER) - At this time the public may address the District Board on subject matters pertaining to District business but NOT listed on the agenda. State law prevents the Board from discussing items that are not set forth on this meeting agenda. The Board takes your comments very seriously and, if appropriate, will follow up on them.
4. AGENCY REPORTS – REPRESENTATIVE OF THE KNIGHTSESEN TOWN ADVISORY COUNCIL (KTAC)

5. CONSENT CALENDAR – Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board or audience wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board Chair.
 - A. Approve minutes of January 7, 2021 regular meeting.

6. CORRESPONDENCE
 - A. 1/4/21, 1/7/21: E-mails to/from Knightsen resident, John Gonzales.
 - B. 1/8/21: Letter and e-mail to County Public Works (REFER TO ITEM 8A).
 - C. 2/12/21: E-mail and letter to Abigail Fateman, Executive Director, East Contra Costa Habitat Conservancy (ECCHC). Cc's sent to Campbell Ingram, Delta Conservancy; Hildegard Spautz and Matt Wells, California Department of Fish and Wildlife; Yolande Barial, Clerk of the Board, East Bay Regional Parks District (EBRPD); Clerk of the Board of Supervisors; Supervisor Diane Burgis; Tim Jensen, Assistant Public Works Directors; and, John Kopchik, Director, County Conservation and Development Department. (REFER TO ITEM 8B).
 - D. 2/12/21: E-mail response from Hildegard Spautz, Delta Conservancy; 2/15/21 – Response from Yolande Barial, EBRPD; 2/18/21 - Abigail Fateman, ECCHC; 2/23/21 – Campbell Ingram, Delta Conservancy. (REFER TO ITEM 8B).
 - E. 2/26/21: E-mail and letter from Abigail Fateman, ECCHC. (REFER TO ITEM 8B).

7. TREASURER'S REPORT
 - A. Bills Paid: Book Busters Bookkeeping Service for 1099 tax filing, \$74.50; Churchwell White, legal services through 12/30/20 \$916.50; Reimbursement to Chair Bello-Kunkel for Zoom teleconference subscription (1/29/21-2/27/21), \$114.99; Reimbursement to Chair Bello-Kunkel for Zoom teleconference subscription (2/28/21-3/27/21), \$114.99; Reimbursement to Chair Bello-Kunkel for Garden Club key to access backroom, \$3.78.
 - B. Current checking account balance after bills paid: \$248,776.52.

8. CHAIRPERSON'S REPORT
 - A. Status of KTCSD response to County Public Works regarding request for payment (AGENDA PACKET).
 - B. Letter dated 2/12/21 to Abigail Fateman, ECCHC, and follow-up responses (AGENDA PACKET). (Response letter from Ms. Fateman dated 2/26/21 also in AGENDA PACKET).

9. ITEMS FOR ACTION AND/OR DISCUSSION
 - A. Continuation of discussion regarding the future of the Knightsen Town Community Services District – Discussion led by Director Caldwell.

10. FUTURE AGENDA ITEMS

11. ADJOURNMENT
 - A. The next regular meeting is scheduled for: TBD