

KNIGHTSEN TOWN COMMUNITY SERVICES DISTRICT
Board Meeting Minutes
May 4, 2017

Chairperson Ohmstede called the regular meeting of the Knightsen Town Community Services District Board of Directors to order at 7:32 P.M.; held at Knightsen Garden Club Community Center, 3067 Knightsen Avenue, Knightsen, California.

MEMBERS PRESENT: Simas, Williams, Abreu, Carone and Chairperson Ohmstede.

MEMBERS ABSENT: None

STAFF PRESENT: Angela Riva

PLEDGE OF ALLEGIANCE

Chairman Ohmstede led the Pledge of Allegiance.

PUBLIC COMMENTS

- A. 1 public in attendance
 - 1. No comments

CONSENT ITEMS

- A. Adoption Of Agenda
- B. April 6, 2017 minutes approved
 - M/Simas
 - S/Abreu

Board of Directors Present Adopted the Consent Calendar. VOTE: 5-0; Ayes: Abreu, Simas, Williams, Carone and Chairman Ohmstede; Nays: None; Abstained: None; Absent: None.

TREASURERS REPORT

Director Williams stated:

- A. Account balance of \$182,334
 - 1. Outstanding check to the Garden Club for \$600

CORRESPONDENCE

- A. EBRP – economic analysis of East Bay environment
- B. New insurance policy, gave to Simas to file
- C. Invoice for \$499 for insurance policy
- D. ESA invoices totaling \$4320 – April and May for work to date
- E. \$10,000 from county
- F. Duplicate Rain For Rent bill received, paid in April

MANAGER'S REPORT

None

CHAIRPERSON REPORT

- A. Simas gave update of 2nd site visit on Thursday, 5/4/17 with Fish & Game and Mark Lindley
 - 1. Looked at property to conceptualize the wetland project – far corner of Delta Road where water was collecting, there is a gas line between the power lines, gas line needs to be deep enough to run 2 natural creeks from Byron Hwy to wetlands, need to evaluate.
 - 2. Examined ditch on Delta Road – runs really close to power lines and to widen it may have to go onto Baldocchi property.
 - 3. Looked at Sand Dunes on opposite side of Delta Road.
 - 4. Lindley also re-assessed retention basin location.
 - 5. Meet again with Public Works and Partners in the next week.
 - 6. Need clarification on how biofilter credits benefit us.
- B. At the Garden Club meeting, they made the decision to increase monthly rent from \$50 to \$100.
- C. May 10th, meeting with Flood Control at the county (setting up a schedule to meet with them every other month).
- D. Send Steve anything for the budget.
 - 1. Carone requested \$100/year for website maintenance.

ACTION/DISCUSSION ITEMS (OLD BUSINESS)

- A. KTCSD web site and email update.
 - 1. Currently being worked.
- B. KTCSD Bylaws.
 - 1. Tabled.
- C. MOU update with agencies involved with project.
 - 1. Ohmstede spoke with Abigail, working towards completing and having at May meeting.
- D. Form 700 requirement are all complete.
- E. CSD business cards.
 - 1. Pending the completion of website and emails.
- F. CSD cell phone.
 - 1. Approved.
- G. Recruit for hiring a legal firm for KTCSD business.
 - 1. Carone has narrowed the search, she will start contacting the prospective candidates.
- H. Rock Slough & Delta and Byron Highway impact.
 - 1. Jerry has notified what the county will and will not do.
 - 2. Ohmstede suggests talking with Flood Control next week and ask them to attend the KTCSD monthly meetings.
 - 3. Would like more specific on the “widening of the road”.
 - 4. Action would need to start with CSD.
 - 5. Need to create public awareness – a person from the community should run the “campaign”.
 - a. Signage
 - b. Guest speakers

ACTION/DISCUSSION ITEMS (NEW BUSINESS)

- A. Abigail Fateman Habitat Conservatory – tabled
- B. Review new seal design for KTCSD.
M/Simas
S/Abreu
Board of Directors Approved all of the above Action Items. VOTE: 5-0; Ayes: Abreu, Simas, Williams, Carone and Chairman Ohmstede; Nays: None; Abstained: None; Absent: None.
- C. Set new tax rate for 2017/2018 Fiscal Year.
 - 1. Current rate \$50/parcel for developed, \$25/parcel for undeveloped.
 - 2. High rate \$267.52/parcel for developed, \$133.76/parcel for undeveloped.
 - 3. Proposed \$200/parcel for developed, \$133.76/parcel for undeveloped.

4. Ohmstede will create a resolution to be posted for approval at next meeting.

M/Simas

S/Ohmstede

Board of Directors Approved all of the above Action Items. VOTE: 3-2; Ayes: Simas, Williams, and Chairman Ohmstede; Nays: Carone and Abreu; Abstained: None; Absent: None.

ADJOURNMENT

There being no further discussion before the Knightsen Town Community Services District Board of Directors, Chairman Ohmstede adjourned the meeting at 8:39 PM to the next regular meeting to be held on June 1st, 2017.

Submitted by,

Angela Riva

KTCSO Recording Secretary